*This form MUST be completed before registering for Co-op. It must be approved by the Undergraduate Director.

** Engineering students who have completed required major courses through the first semester of the junior year and have a cumulative GPA of at least 2.5 are eligible to participate in the Co-Op program.

I. PERSONAL INFORMATION

Student's Name (Print):

________________________________________________________

(Last)                                (First)

Phone: ___________________________    Class of: ______________________

RUID: ___________________________

Email: ___________________________

Summer/Fall Course ____ or Spring/Summer Course ____

Start Date: ___________    End Date: ___________
II. EMPLOYER INFORMATION

Employing Institution:
________________________________________________________________________

Supervisor/Contact Name(s):

1. ___________________________ Phone/Fax: ________________________________
   Email: ___________________________

2. ___________________________ Phone/Fax: ________________________________
   Email: ___________________________

Job Description:
III. Regulations:

1. Three Co-op credits count towards electrical or computer elective and another three credits count toward technical elective.
2. Graded on a Pass/No Credit scale
3. Interim reports should be submitted monthly (up to 4 pages each) to the faculty advisor and undergraduate director
4. Final report (minimum of 10 pages) and project poster MUST be submitted at end of Co-op summarizing work to the faculty advisor and undergraduate director
5. Supervisor(s) MUST submit evaluation at the end of the Co-op
6. Only TWO courses may be taken while on Co-op. Only ONE course during the day.
7. MUST work continuously for 6 months (Semester+Summer)
8. Full-time job assignment required

IV. Signatures:

I have read the above regulations and understand the rules for my co-op assignment

Student's Signature: ___________________________ Date: _______________________

Faculty Advisor's Name and Signature: ___________________________ Date: ____________

__________________________________________________________________________

Undergraduate Director Signature: ___________________________ Date: ____________

Index Number: ___________ Special Permission Number: ___________

Title of the project: ________________________________________________________